




MEMORANDUM

VIA E-MAIL

TO: All WVHDF Participating Lenders

FROM: Justin Hylbert 
Business Development and Loan Origination Manager

DATE: Monday, March 24, 2025

SUBJECT: Participating Lender Training

As previously announced, the Fund is offering virtual lender training in April and May. Sessions are open to all staff, but the intended audiences are listed for each. Attendance is strongly encouraged as we will soon publish an update to our Single Family Lending Procedural Guide; routine topics will be covered during training with an emphasis on our updates.

All sessions require registration prior to attendance. Use the links below to register:

April

- Monday, April 21st, 10a – Noon EST
WVHDF 101: Programs, Systems, and Best Practices
Audience: Management, LOs, Assistants/Processors, Lock Desk/Cap Markets
https://us02web.zoom.us/meeting/register/962QQ3A6Q3ubX4IzJkG_g
- Tuesday, April 22nd, 10a – Noon EST
WVHDF Underwriting
Audience: Management, LOs, Assistants/Processors, Lock Desk/Cap Markets, Pertinent Ops Staff
https://us02web.zoom.us/meeting/register/8Au-OlzsR2u_ep18b-VVHw
- Wednesday, April 23rd, 10a – Noon EST
WVHDF Closing/Post-Closing/QC
Audience: Management, Lock Desk/Cap Markets, Pertinent Ops Staff
<https://us02web.zoom.us/meeting/register/Ncprf6TaTsmP7Mh6FtXfOw>

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May

- Tuesday, May 6th, 2p – 4p EST
WVHDF 101: Programs, Systems, and Best Practices
Audience: Management, LOs, Assistants/Processors, Lock Desk/Cap Markets
<https://us02web.zoom.us/meeting/register/vgLUEXd7T1i1t1ZJPQXlzw>

- Wednesday, May 7th, 2p – 4p EST
WVHDF Underwriting
Audience: Management, LOs, Assistants/Processors, Lock Desk/Cap Markets, Pertinent Ops Staff
<https://us02web.zoom.us/meeting/register/7yBtnOe9Si2ED7Qc8bn4bQ>

- Thursday, May 8th, 2p – 4p EST
WVHDF Closing/Post-Closing/QC
Audience: Management, Lock Desk/Cap Markets, Pertinent Ops Staff
<https://us02web.zoom.us/meeting/register/M8cpLCSzROSLYsEagWVXeA>

Agendas, slide decks, and handouts will be provided to registrants before each session. We hope you can join us in preparation for the spring and summer buying seasons! Please let me know if you have any questions.