



MEMORANDUM

VIA E-MAIL

TO: All Participating Lenders

FROM: Julie Diehl

DATE: February 12, 2025

SUBJECT: Funding Requests – President’s Day

The offices of West Virginia Housing Development Fund will be closed Monday, February 17, 2025 in observance of President’s Day. All funding requests for February 17<sup>th</sup> must be received in our office no later than 2:00 p.m., Thursday, February 13<sup>th</sup> to ensure timely processing. All funding requests for Tuesday, February 18<sup>th</sup> must be received Friday, February 14<sup>th</sup> no later than 2:00 p.m.

Please note that West Virginia Housing Development Fund’s Holiday schedule is located on our website under ‘Lender Partners’ 2025 Holiday Schedule.